

Pay It Forward



Application

If you are unsure what the question means or do not know the answer, please contact us for clarification.

About Your Organization

Date:

Contact Name:

Legal Business/Organization Name, if any:

Is the organization name registered with your Secretary of State?

Address of Business/Organization:

Are all of your programs located at this address?

County:

Date Organization Founded:

Website: _____

Mobile Phone: _____

Email: _____

Telephone: _____

Seeking Funding for: _____ Type of Program Services: _____

1. Tax Exempt/ Incorporation Info

- Do you have 501(c)(3) federal IRS tax exempt status? If not, have you applied for it? When? _____ or do you have a fiscal sponsor?
- Provide the contact information for your fiscal sponsor, if any.
- What is the date of incorporation listed on your 501(c)(3) approval letter?
- Is it a provisional or temporary approval letter? _____
- Are you incorporated in your state as a tax exempt organization? _____ If so when? _____

2. Information (250 words or less per question)

- Tell us your Mission Statement or purpose of your organization.
- What do you want your organization as a whole, separate from this funded program to accomplish?
- What other specific populations have you targeted to serve?

3. Information About Your Specific Grant Request.

- What will you produce or provide through this project?
- How will this contribution specifically benefit the target population?
- What is the goal of the project to be funded? Is there any specific timeline for the project?
- How will you achieve this goal? What are the steps that need to be taken?
- How will you know your project is on track? What are your interim goals?
- How will this contribution specifically benefit others in the community (e.g., you, people to be employed, and customers to benefit from a unique product or service, other businesses that will get vendor work, neighbors who will enjoy a better environment)?
- What makes your project unique or innovative?
- How will you advertise or promote the service to reach the target population?
- What organizational funds will you invest? Do you have any community or business partners that will also invest in this project (if any)? What will they provide?
- What are your estimated costs/expenditures for this project? Attach a budget with the following line items:
- Amount, Details, Advertising/Promotional Materials, Equipment/Supplies, Transportation (if applicable).
- What obstacles have you observed or experienced in the past with this type of program?
- What are the strengths and weaknesses of your organization in relationship to implementing this contribution, and how you will work around them?