**Pay It Forward Program Application**

If you are unsure what the question means or do not know the answer, please contact us for clarification. India Tuff, Executive Director, onevpoffice@mail.com 888-962-6122

**About Your Organization**

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| Date: Contact Name: Legal Business/Organization Name, if any: Is the organization name registered with your Secretary of State? Address of Business/Organization: Are all of your programs located at this address? County:Date Organization Founded:  |
| Website:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Seeking Funding for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Program Services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **1.Tax Exempt/ Incorporation Info*** Do you have 501(c)(3) federal IRS tax exempt status? If not, have you applied for it? When? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or do you have a fiscal sponsor?
* Provide the contact information for your fiscal sponsor, if any.
* What is the date of incorporation listed on your 501(c)(3) approval letter?
* Is it a provisional or temporary approval letter? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Are you incorporated in your state as a tax exempt organization? \_\_\_\_\_\_\_\_\_\_\_ If so when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. Information (250 words or less per question)*** Tell us your Mission Statement or purpose of your organization.
* What do you want your organization as a whole, separate from this funded program to accomplish?
* What other specific populations have you targeted to serve?

**3. Information About Your Specific Grant Request**. * What will you produce or provide through this project?
* How will this contribution specifically benefit the target population?
* What is the goal of the project to be funded? Is there any specific timeline for the project?
* How will you achieve this goal? What are the steps that need to be taken?
* How will you know your project is on track? What are your interim goals?
* How will this contribution specifically benefit others in the community (e.g., you, people to be employed, and customers to benefit from a unique product or service, other businesses that will get vendor work, neighbors who will enjoy a better environment?
* What makes your project unique or innovative?
* How will you advertise or promote the service to reach the target population?
* What organizational funds will you invest? Do you have any community or business partners that will also invest in this project (if any)? What will they provide?
* What are your estimated costs/expenditures for this project? Attach a budget with the following line items:
* Amount, Details, Advertising/Promotional Materials, Equipment/Supplies, Transportation (if applicable).
* What obstacles have you observed or experienced in the past with this type of program?
* What are the strengths and weaknesses of your organization in relationship to implementing this contribution, and how you will work around them?

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